

ULLESTHORPE PARISH COUNCIL

Clerk: Mrs K Clarke, The Old Stables, Fir Tree Lane, Swinford, Lutterworth, LE17 6BH

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AGENDA

All Councillors are hereby summoned to attend a **Meeting of Ullesthorpe Parish Council** at Ullesthorpe Memorial Hall on Monday 4th September 2017 at 7.45pm.

The business to be transacted at the meeting will be as follows:

- 17-44 To receive apologies for absence
- 17-45 To receive declarations of members' interest on items on the agenda
- 17-46 Matters arising from the public
- 17-47 To approve and sign the minutes of the meeting held on 3rd July 2017
- 17-48 Matters arising from the minutes of the meeting held on 3rd July 2017
- 17-49 Planning applications
- 17-50 Financial matters
- 17-51 Neighbourhood Plan
- 17-52 Matters arising from Councillors of Ullesthorpe Parish Council
- 17-53 Matters arising from Councillor Rosita Page of Harborough District Council
- 17-54 Correspondence
- 17-55 Date of next meeting

Katherine Clarke

Parish Clerk

29th August 2017

ULLESTHORPE PARISH COUNCIL

Minutes of the meeting of the Parish Council held on Monday 4th September 2017 at Ullesthorpe Memorial Hall at 7.45pm

Present: Cllr Lesley Chamberlain (Chair), Cllr Alison Cave (Vice Chair), Cllr Simon Smith, Cllr Hugh Robertson Smith, Cllr Phil Hague and County and District Councillor Rosita Page.

In attendance: Katherine Clarke (Parish Clerk).

17-44 To receive apologies for absence

Apologies for absence were received from Cllr Paul Longhorn.

17-45 To receive Declarations of Members' Interests on items on the agenda

Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial they should withdraw from the room and not seek improperly to influence a decision about that matter.

No declarations of members' interests were received.

17-46 Matters arising from the public

None.

17-47 To approve and sign the minutes of the meeting held on 3rd July 2017

The minutes were accepted and signed as a true record.

17-48 Matters arising from the minutes of the meeting held on 3rd July 2017

- The replacement dog waste bins on South Avenue and Claybrooke Road have now been installed.
- The new dog waste bin on The Green at Fairway Meadows has now been installed.
- Village Entry Signs – A quote has been received from Sign of the Times. It was decided to put the project on hold for the time being.
- Cllr Hague will contact Balfour Beatty and ask them to put some improved signage on footpath W71 to highlight the alternative route whilst the footpath is closed.

17-49 Planning applications

- **17/01012/ADV** – *Installation of three flag advertisements and one board advertisement – Land North of Fairways Meadows, Ullesthorpe* - The Parish Council has no comments to make on the application.
- **17/01238/TCA** – *Works to trees – The Manse, Manor Road, Ullesthorpe* - The Parish Council has no comments to make on the application.

- **17/01301/FUL** – *Erection of two storey side / rear extension and single storey rear extension – Lea Cottage, Ashby Road, Ullesthorpe* – The Parish Council has no comments to make on the application.

17-50 Financial matters

- i. Accounts for payment:
 - Bond Street Trophies – Garden competition trophies - £35.65
 - LRALC – Councillor training - £35.00
 - Grant Thornton – External audit - £120.00
 - K Clarke – Parish Clerk salary and expenses - £281.48
- ii. The reconciled balance on the current account at 4th August 2017 was £11,728.35.
The reconciled balance on the reserve account at 4th August 2017 was £15,311.17.
- iii. The external audit has been completed by Grant Thornton and notice of the completion of audit has been posted on the noticeboard.

17-51 Neighbourhood Plan

HDC have advised that a single parish council (as a relevant body) can apply for a multi-parish neighbourhood area to be designated as long as that multi-parish area includes all or part of that parish council's administrative area. However, when the parish council begins to develop a neighbourhood plan or Order (as a qualifying body) it needs to secure the consents of the other parish councils to undertake neighbourhood planning activities. Gaining this consent is important if the pre-submission publicity and consultation and subsequently the submission to the local planning authority are to be valid. As the designated area for Ullesthorpe includes Bittesby, UPC will need to obtain the consent of Bitteswell Parish Council. The Clerk and Cllr Robertson Smith will contact Bitteswell Parish Council.³³

17-52 Matters arising from the Councillors of Ullesthorpe Parish Council

- It was noted that the Craft and Produce Show, held on 2nd September 2017, had been a success.
- UPC has reached an agreement with Balfour Beatty for the ownership of the land on the North Side of Fairway Meadows to be transferred to UPC. It was agreed unanimously that UPC should instruct Broomfields Solicitors to act on their behalf on this matter at a cost of £585.00 plus vat.
- Numerous complaints have been received regarding parking around the school by visitors and parents. The Clerk will contact the school to advise them of the complaints and ask for a response.
- Pot-holes on Ashby Road were reported. Cllr Smith will take some photos and forward them to the Clerk to report to LCC.

17-53 Matters arising from District and County Councillor Rosita Page

Cllr Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

Cllr Page advised that HDC will be inviting public representations on the emerging Local Plan from 22nd September 2017 to 3rd November 2017. It is important that as many people as possible make representations. UPC will include the Local Plan on the next meeting agenda to consider a response. There will be training sessions held by HDC to provide explanation on the Local Plan and how to make representations, further details on these courses will be provided to UPC in due course.

17-54 Correspondence

None.

17-55 Date of next meeting

The date of the next meeting is Monday 2nd October 2017 at 7.45pm in Ullesthorpe Memorial Hall. Members of the public are welcome.

The meeting closed at 9.20pm.

Signed:

Date: