

ULLESTHORPE PARISH COUNCIL

Clerk: Mrs K Clarke, The Old Stables, Fir Tree Lane, Swinford, Lutterworth, LE17 6BH

Tel: 01788 869 007 Email: clerk.ullesthorpepc@gmail.com

AGENDA

All Councillors are hereby summoned to attend a **Meeting of Ullesthorpe Parish Council** at Ullesthorpe Memorial Hall on Monday 3rd July 2017 at 7.45pm.

The business to be transacted at the meeting will be as follows:

17-32 To receive apologies for absence

17-33 To receive declarations of members' interest on items on the agenda

17-34 Matters arising from the public

17-35 To approve and sign the minutes of the meeting held on 5th June 2017

17-36 Matters arising from the minutes of the meeting held on 5th June 2017

17-37 Planning applications

17-38 Financial matters

17-39 Neighbourhood Plan

- consideration of whether to approve the proposed designated area

17-40 Matters arising from Councillors of Ullesthorpe Parish Council

17-41 Matters arising from Councillor Rosita Page of Harborough District Council

17-42 Correspondence

17-43 Date of next meeting

Katherine Clarke

Parish Clerk

28th June 2017

ULLESTHORPE PARISH COUNCIL

Minutes of the meeting of the Parish Council held on Monday 3rd July 2017 at Ullesthorpe Memorial Hall at 7.45pm

Present: Cllr Lesley Chamberlain (Chair), Cllr Alison Cave (Vice Chair), Cllr Simon Smith, Cllr Hugh Robertson Smith, Cllr Phil Hague and Cllr Paul Longhorn.

In attendance: Katherine Clarke (Parish Clerk).

17-32 To receive apologies for absence

Apologies for absence were received from County and District Councillor Rosita Page.

17-33 To receive Declarations of Members' Interests on items on the agenda

Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial they should withdraw from the room and not seek improperly to influence a decision about that matter.

No declarations of members' interests were received.

17-34 Matters arising from the public

The residents of The White House on Main Street attended the meeting to present proposed plans for the site to UPC.

17-35 To approve and sign the minutes of the meeting held on 5th June 2017

The minutes were accepted and signed as a true record.

17-36 Matters arising from the minutes of the meeting held on 5th June 2017

- Replacement Dog Waste Bin (South Avenue & Claybrooke Road) – in progress.
- New Dog Waste Bin – (The Green at Fairway Meadows) – in progress.
- Village Entry Signs – Quote requested from a company called Sign of the Times.
- Tree Felling (Claybrooke Parva) – the Clerk for Claybrooke Parva provided an email update.
- Update on planning application 16/01739/OUT (Land south west of the playing field on Ashby Road) – HDC are still waiting for several requested documents from the applicant.
- The Garden competition took place on Saturday 1st July 2017.

17-37 Planning applications

- **17/00938/FUL** – *Erection of a single storey rear extension – 13 Fairways Meadows, Ullesthorpe* - The Parish Council has no comments to make on the application.
- **17/00984/FUL** – *Erection of a single storey rear extension – 1 Stevens Close, Ullesthorpe* - The Parish Council has no comments to make on the application.

17-38 Financial matters

- i. Accounts for payment:
 - Glasdon UK Ltd – Dog waste bins - £456.08
 - Griffindale Ltd – Leaflet printing and delivery - £50.20
 - HDC – Emptying of bins - £91.27

- K Clarke – Parish Clerk salary and expenses (July) - £233.99
 - BASH – ‘Big Clean Up’ skip hire - £150.00
 - Palmers Garden Centre – Garden competition vouchers - £55.00
 - L Palmer – Garden competition judge - £25.00
 - Berry’s – Licence - £1.00
- ii. The balance on the current account at 5th June 2017 was £13,798.10.
The balance on the reserve account at 5th June 2017 was £15,311.17.

17-39 Neighbourhood Plan

Following the decision of UPC to proceed with the preparation of a Neighbourhood Plan, the Neighbourhood Plan Group has met to discuss the appropriate area to designate as the Neighbourhood Plan Area. The group has submitted a proposal to UPC as follows:

The area to be covered by the Neighbourhood Plan consists of the land contained within the parish boundaries and the Bittesby parcel of land that has been excluded from the area designated by Bitteswell with Bittesby Parish Council.

The reason for this decision is as follows:

1. The natural fall of the land, watercourses and springs align Ullesthorpe with Bittesby;
2. Established bridle paths (W86 / W88) and footpaths (W83 / W89 / W96) traverse both Parishes;
3. The track of old railway line also traverses both Parishes and offers the opportunity for amenity and public use;
4. Existing land use (agriculture) is similar in both Parishes;
5. There is a palimpsest and established historical link between the two Parishes going back into antiquity;
6. The proposed Neighbourhood Area has meaningful boundaries, reflects the existing local sense of community and is generally meaningful and coherent for policy making purposes.

Ullesthorpe Parish Council recognises that Bittesby Civil Parish is an area of Strategic Importance to Harborough District Council. The purpose of including it in our Neighbourhood Area is not to challenge this, rather, it is intended as a precaution against development in this area not taking place within a reasonable timespan. Ullesthorpe Parish Council would not wish to see Bittesby unrepresented.

Cllr Robertson Smith proposed UPC, as the relevant body, applies to Harborough District Council to designate the area detailed above as the Neighbourhood Plan Area for Ullesthorpe. Cllr Cave seconded the proposal. Of the remaining four councillors’, three supported the proposal and one abstained from voting.

The Clerk will now submit the application for designation to Harborough District Council and ask that they begin the required six-week consultation period.

17-40 Matters arising from the Councillors of Ullesthorpe Parish Council

- The next meeting of the Magna Park Liaison Group will take place on Tuesday 4th July 2017. Cllr Longhorn will check availability to attend on behalf of UPC.
- It was reported that there have been thefts from the allotments.
- It was reported that on the evening of 17th June 2017 a group of youths caused disruption and damage around the village.

- Details of how to apply for a school uniform grant from the Marc Smith Charity need to be advertised. The UPC Clerk will contact the Mark Smith Charity Clerk to try and get details issued asap.
- Concern was raised about the closure of footpath W71, Cllr Hague will check with LCC where the closure is from.

17-41 Matters arising from District and County Councillor Rosita Page

Cllr Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

17-42 Correspondence

None.

17-43 Date of next meeting

The date of the next meeting is Monday 4th September 2017 at 7.45pm in Ullesthorpe Memorial Hall. Members of the public are welcome.

The meeting closed at 10.32pm.

Signed:

Date: