

## **ULLESTHORPE PARISH COUNCIL**

Clerk: Mrs K Clarke, The Old Stables, Fir Tree Lane, Swinford, Lutterworth, LE17 6BH

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### **AGENDA**

All Councillors are hereby summoned to attend a **Meeting of Ullesthorpe Parish Council** at Ullesthorpe Memorial Hall on Monday 2<sup>nd</sup> October 2017 at 7.45pm.

The business to be transacted at the meeting will be as follows:

- 17-56 To receive apologies for absence
- 17-57 To receive declarations of members' interest on items on the agenda
- 17-58 Matters arising from the public
- 17-59 To approve and sign the minutes of the meeting held on 4<sup>th</sup> September 2017
- 17-60 Matters arising from the minutes of the meeting held on 4<sup>th</sup> September 2017
- 17-61 Planning applications
- 17-62 Financial matters
- 17-63 Neighbourhood Plan
- 17-64 HDC Local Plan
- 17-65 Matters arising from Councillors of Ullesthorpe Parish Council
- 17-66 Matters arising from Councillor Rosita Page of Harborough District Council
- 17-67 Correspondence
- 17-68 Items for a future meeting
- 17-69 Date of next meeting

**Katherine Clarke**  
**Parish Clerk**  
**26<sup>th</sup> September 2017**

## ULLESTHORPE PARISH COUNCIL

### Minutes of the meeting of the Parish Council held on Monday 2<sup>nd</sup> October 2017 at Ullesthorpe Memorial Hall at 7.45pm

**Present:** Cllr Lesley Chamberlain (Chair), Cllr Alison Cave (Vice Chair), Cllr Simon Smith, Cllr Hugh Robertson Smith and Cllr Paul Longhorn.

**In attendance:** Katherine Clarke (Parish Clerk) and Maggie Pankhurst.

#### **17-56 To receive apologies for absence**

Apologies for absence were received from Cllr Phil Hague and District and County Councillor Rosita Page.

#### **17-57 To receive Declarations of Members' Interests on items on the agenda**

*Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial they should withdraw from the room and not seek improperly to influence a decision about that matter.*

No declarations of members' interests were received.

#### **17-58 Matters arising from the public**

*Maggie Pankhurst requested that agenda item 17-64 HDC Local Plan be brought forward for discussion at this point of the meeting, the Parish Council agreed.*

- The Local Plan consultation was discussed. UPC need to submit a strong response to the consultation and encourages parishioners to make their own representations.
- Cllr Robertson Smith and Cllr Smith will attend a briefing session at HDC on 4<sup>th</sup> October 2017.
- The closing date for the submission of comments is 5.00pm on Friday 3<sup>rd</sup> November 2017.
- There is a Local Plan event on Saturday 21<sup>st</sup> October 2017 from 9.30am to 2.30pm at The Wycliffe Rooms in Lutterworth.
- It was decided to run three open sessions at the Memorial Hall for Ullesthorpe residents to find out more about the consultation.
- Cllr Robertson Smith will find out availability for the hall and liaise with the rest of UPC to confirm dates.
- The Clerk will draft a leaflet to be printed and delivered to each household inviting them to attend one of the open sessions.
- The Clerk will ensure that the UPC response is submitted prior to the closing date.

At the meeting held on 7<sup>th</sup> March 2016 UPC agreed to pledge £1,000.00 towards legal costs incurred by the Magna Park is Big Enough campaign. To date, these funds have not been called upon. Maggie Pankhurst asked UPC if approximately £600 of this money could be requested for leaflet printing and distribution. Cllr Smith proposed approval of the request and Cllr Cave seconded, all agreed.

**17-59 To approve and sign the minutes of the meeting held on 4<sup>th</sup> September 2017**

The minutes were accepted and signed as a true record.

**17-60 Matters arising from the minutes of the meeting held on 4<sup>th</sup> September 2017**

- The Clerk has written to the primary school about the parking issues. To date, no response has been received.
- The pot holes on Ashby Road have been reported to HDC.

**17-61 Planning applications**

No planning applications received.

**17-62 Financial matters**

- i. Accounts for payment:
  - E-on – Street lighting - £28.56
  - T J Robinson - Installation of dog waste bins - £144.00
  - K Clarke – Parish Clerk salary & expenses - £233.99
- ii. The reconciled balance on the current account at 5<sup>th</sup> September 2017 was £11,256.22.  
The reconciled balance on the reserve account at 5<sup>th</sup> September 2017 was £15,311.56.

**17-63 Neighbourhood Plan**

The Portfolio Holder for Planning and Regeneration at HDC determined on 9<sup>th</sup> October 2017 that the Ullesthorpe Neighbourhood Area (UNA) should be designated as submitted by the Qualifying Body (UPC). The UNA will incorporate part of the proposed area for extension of Magna Park. The Ullesthorpe Neighbourhood Plan cannot be used to influence the size and nature of any future Magna Park extension. The preparation of the Plan must also not be used to attempt to delay decisions of the LPA concerning any future Magna Park planning application.

**17-64 HDC Local Plan**

This agenda item was moved to agenda item 17-58.

**17-65 Matters arising from the Councillors of Ullesthorpe Parish Council**

- Cllr Smith and Cllr Cave attended the recent Marc Smith Educational Charity meeting. It was noted that 3 applications had been received from with the Ullesthorpe parish for clothing grants.
- The Clerk will confirm that a wreath has been ordered from UPC for the War Memorial on Remembrance Day.
- There have been several reports of quad bikes being driven illegally on roads around the village. UPC have been advised that if anyone witnesses any vehicle being driven illegally on the road they should call 999.

**17-66 Matters arising from District and County Councillor Rosita Page**

Cllr Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

**17-67 Correspondence**

No correspondence to note.

**17-68 Items for a future meeting**

- Grass-cutting

**17-69 Date of next meeting**

The date of the next meeting is Monday 6<sup>th</sup> November 2017 at 7.45pm in Ullesthorpe Memorial Hall. Members of the public are welcome.

The meeting closed at 9.47pm.

**Signed:**

**Date:**