

ULLESTHORPE PARISH COUNCIL

Clerk: Mrs K Clarke, The Old Stables, Fir Tree Lane, Swinford, Lutterworth, LE17 6BH

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AGENDA

All Councillors are hereby summoned to attend a **Meeting of Ullesthorpe Parish Council** at Ullesthorpe Memorial Hall on Monday 5th June 2017 at 7.45pm.

The business to be transacted at the meeting will be as follows:

- 17-20 To receive apologies for absence
- 17-21 To receive Declarations of Members' Interest on items on the agenda
- 17-22 Matters arising from the public
- 17-23 To approve and sign the minutes of the meeting held on 8th May 2017
- 17-24 Matters arising from the minutes of the meeting held on 8th May 2017
- 17-25 Planning applications
- 17-26 Financial matters
- 17-27 Neighbourhood Plan
- 17-28 Matters arising from Councillors of Ullesthorpe Parish Council
- 17-29 Matters arising from Councillor Rosita Page of Harborough District Council
- 17-30 Correspondence
- 17-31 Date of next meeting

Katherine Clarke

Parish Clerk

30th May 2017

ULLESTHORPE PARISH COUNCIL

Minutes of the meeting of the Parish Council held on Monday 5th June 2017 at Ullesthorpe Memorial Hall at 7.45pm

Present: Cllr Lesley Chamberlain (Chair), Cllr Alison Cave (Vice Chair), Cllr Simon Smith, Cllr Hugh Robertson Smith, Cllr Phil Hague, Cllr Paul Longhorn and District & County Councillor Rosita Page.

In attendance: Katherine Clarke (Parish Clerk).

17-20 To receive apologies for absence

No apologies for absence were received.

17-21 To receive Declarations of Members' Interests on items on the agenda

Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial they should withdraw from the room and not seek improperly to influence a decision about that matter.

No declarations of members' interests were received.

17-22 Matters arising from the public

None.

17-23 To approve and sign the minutes of the meeting held on 11th May 2017

The minutes were accepted and signed as a true record.

17-24 Matters arising from the minutes of the meeting held on 11th May 2017

- Big Village 'Clean Up' – the price for leaflet printing is £49.00.
- Speed Device Servicing – the device has been serviced and no fault has been found.
- Replacement Dog Waste Bin (South Avenue & Claybrooke Road) – in progress.
- New Dog Waste Bin – (The Green at Fairway Meadows) – in progress.
- Neighbourhood Plan – the Planning group have requested a float of £250.00 from the Parish Council for initial small-scale expenses. The Parish Council approved the request.
- Village Entry Signs – the Clerk will find out who supplied the signs for Claybrooke Magna.
- Tree Felling (Claybrooke Parva) – the Clerk for Claybrooke Parva provided an email update.
- Update on planning application 16/01739/OUT (Land south west of the playing field on Ashby Road) – HDC are still waiting for several requested documents from the applicant.
- Fairway Meadows – HDC have confirmed that the development uses street names Fairway Meadows and The Leys. 'The Green' is the name used by the developer for marketing purposes.

17-25 Planning applications

- **17/00755/FUL** – *Conversion of garage to habitable accommodation and erection of a single storey extension to link the workshop and main house – Belvedere, Station Road, Ullesthorpe* - The Parish Council has no objections.
- **17/00798/FUL** – *Demolition of existing single storey side extension; erection of replacement two storey side extension; erection of dormer window to front elevation – Store Cottage, 2 Mill Gardens, Mill Road, Ullesthorpe* - The Parish Council has comments to make on the application.

17-26 Financial matters

- i. Accounts for payment:
 - o Big Village Clean Up – leaflet printing - £49.00
 - o H Robertson Smith – mower expenses - £141.09
 - o K Clarke – Parish Clerk salary and expenses - £260.34
 - o Neighbourhood Planning Group – cash float - £250.00
 - o Palmers Garden Centre – plants for Parish Council planters - £15.00
- ii. The balance on the current account at 5th May 2017 is £16,006.90.
The balance on the reserve account at 5th May 2017 is £15,310.78.
- iii. The Parish Council resolved to add Cllr Longhorn as a signatory on the Natwest accounts.

17-27 Neighbourhood Plan

The first meeting of the Neighbourhood Plan Group took place on 16th May 2017.

17-28 Matters arising from the Councillors of Ullesthorpe Parish Council

- The Craft and Produce Show will take place on Saturday 2nd September 2017. The Parish Council agreed to pay for the hire of the village hall for the show.
- Cllr Longhorn reported that the LCC customer service centre had been extremely helpful when he called to report a pot-hole. The hole was repaired very quickly.
- Cllr Robertson Smith noted that the Parish Council may wish to look at the feasibility of replacing street nameplates in the village in the future.
- Cllr Chamberlain asked the Clerk to write to Palmers Garden Centre to thank them for providing the plants for the planters at the village entrances.
- The Parish Council Garden Competition is provisionally planned for Saturday 1st July 2017. The Clerk will find out if the judge is available on this date and if so print and distribute the leaflet.

17-29 Matters arising from District and County Councillor Rosita Page

Cllr Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

17-30 Correspondence

Bitteswell with Bittesby Parish Council have asked if UPC would like to contribute towards the purchase of a shared ownership Mobile Vehicle Activated Sign. UPC already have a fixed device and do not wish to invest in any further devices at present.

17-31 Date of next meeting

The date of the next meeting is Monday 3rd July 2017 at 7.45pm in Ullesthorpe Memorial Hall. Members of the public are welcome.

The meeting closed at 9.07pm.

Signed:

Date: