

## **ULLESTHORPE PARISH COUNCIL**

Clerk: Mrs K Clarke, The Old Stables, Fir Tree Lane, Swinford, Lutterworth, LE17 6BH

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28<sup>th</sup> March 2017

Notice is given of a meeting of Ullesthorpe Parish Council on 3<sup>rd</sup> April 2017 at 7.45pm in the Memorial Hall, Ullesthorpe.

### **AGENDA**

#### **Part 1 – Public Business**

- 1) To receive declarations of interest on items on the agenda
- 2) To receive apologies for absence
- 3) Matters arising from the public
- 4) To approve and sign the minutes of the meeting held on 6<sup>th</sup> March 2017
- 5) Matters arising from the minutes of the meeting held on 6<sup>th</sup> March 2017
- 6) Planning applications
- 7) Financial matters
- 8) Neighbourhood Plan
- 9) Matters arising from Councillors of Ullesthorpe Parish Council
- 10) Matters arising from Councillor Rosita Page of Harborough District Council
- 11) Correspondence
- 12) Date of next meeting

#### **Part 2 - Exempt Business**

Section 100A Local Government Act 1972

Items in this section are suggested for consideration in the absence of the press and public. If it is the Parish Council's wish that this item should be dealt with in this manner, the following resolution should be passed to comply with the Act:

That, except for those Members present not being Members of this Council, the public and press be excluded from the remainder of the meeting on the grounds that the matters yet to be discussed involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972.

**Katherine Clarke**

**Parish Clerk**

## ULLESTHORPE PARISH COUNCIL

### Minutes of the meeting of Ullesthorpe Parish Council held in Ullesthorpe Memorial Hall on 3<sup>rd</sup> April 2017 at 7.45pm

**Present:** Cllr Lesley Chamberlain (Chair), Cllr Alison Cave (Vice Chair), Cllr Simon Smith, Cllr Hugh Robertson Smith, Cllr Phil Hague, Cllr Paul Longhorn and District Councillor Rosita Page.

**In attendance:** Katherine Clarke (Parish Clerk).

#### 1. To receive declarations of interest on items on the agenda:

*Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial they should withdraw from the room and not seek improperly to influence a decision about that matter. No declarations were made.*

#### 2. Apologies for absence:

None.

#### 3. Matters arising from the public:

Sue Rowell and Maggie Pankhurst attended the meeting to discuss the proposed 'Big Village Clean Up'. The Parish Council agreed to support the campaign and pay for the skip hire and leaflet campaign.

#### 4. To approve and sign the minutes of the meeting held on 6<sup>th</sup> March 2017:

The minutes were accepted and signed as a true record.

#### 5. Matters arising from the minutes of the meeting held on 6<sup>th</sup> March 2017:

- **Speed device servicing** – Cllr Smith has found that part of the speed device is filled with water. Cllr Smith will send images of the affected area to the Clerk.

#### 6. Planning applications:

- **17/00329/CLU – Certificate of lawfulness of existing use of site as a lorry storage yard with associated HGV maintenance facilities – Amos Poultry Farm, Ashby Road, Ullesthorpe** – The Parish Council has comments to submit to HDC on the application.

#### 7. Financial matters:

Accounts for payment:

- Aon – mower insurance - £110.00
- Claybrooke Joint Burial Board – annual precept - £613.50
- Leicestershire Footpaths Association – annual subscription - £5.00
- Rural Community Council – annual subscription - £50.00
- LRALC – annual subscription - £241.19
- K Clarke – Parish Clerk salary and expenses - £233.99

The balance on the current account at 3<sup>rd</sup> March 2017 is £12,975.90.

The balance on the reserve account at 3<sup>rd</sup> March 2017 is £15,310.78.

**8. Neighbourhood Plan:**

Cllr Robertson Smith has contacted several people around Ullesthorpe to discuss setting up a steering group and has received some positive feedback. Information regarding the process is currently being circulated between those people who have expressed an interest.

**9. Matters arising from Councillors of Ullesthorpe Parish Council:**

- The dog waste bin on South Avenue has been badly damaged. The Clerk will arrange for a new bin to be installed.
- The litter bin on Claybrooke Road, opposite Frolesworth Road needs replacing. The Clerk will arrange for a replacement.
- An additional dog waste bin has been requested for The Green at Fairway Meadows. The Parish Council approved the request and the Clerk will arrange for a new bin to be installed.
- The pavement on Ashby Road is being damaged by emerging tree roots. The Clerk will contact LCC to report the issue.
- The trees in South Avenue need trimming, the Clerk will contact LCC forestry department.
- Reports have been received of chemical toilets being emptied along the bridlepath near the Mere Lane site. The Clerk will report the issue to the environmental health team at HDC.
- A reminder that any concerns regarding the condition of Frolesworth Road due to construction traffic should be reported directly to LCC – 0116 305 0001.

**10. Matters arising from Cllr Rosita Page of Harborough District Council:**

Cllr Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

**11. Correspondence:**

- Local Government Boundary Commission – Electoral Review of Harborough: Draft Recommendations

**12. Date of next meeting:**

The date of the next meeting is Monday 8<sup>th</sup> May 2017 at 7.45pm and will be held in Ullesthorpe Memorial Hall. The meeting will comprise of the Annual Meeting of the Parish Council and Annual Parish Meeting followed by an Ordinary Meeting of the Parish Council. Members of the public are welcome.

The meeting closed at 9.40pm.

**Signed:**

**Date:**