

## **ULLESTHORPE PARISH COUNCIL**

Clerk: Mrs K Clarke, The Old Stables, Fir Tree Lane, Swinford, Lutterworth, LE17 6BH

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30<sup>th</sup> January 2017

Notice is given of a meeting of Ullesthorpe Parish Council on 6<sup>th</sup> February 2017 at 7.45pm in the Memorial Hall, Ullesthorpe.

### **AGENDA**

#### **Part 1 – Public Business**

- 1) To receive declarations of interest on items on the agenda
- 2) To receive apologies for absence
- 3) Neighbourhood Planning (Matthew Bills from HDC)
- 4) Matters arising from the public
- 5) To approve and sign the minutes of the meeting held on 5<sup>th</sup> December 2016
- 6) To approve and sign the minutes of the extraordinary meeting held on 16<sup>th</sup> January 2017
- 7) Matters arising from the minutes of the meeting held on 5<sup>th</sup> December 2016
- 8) Planning applications
- 9) Financial matters
- 10) Matters arising from Councillors of Ullesthorpe Parish Council
- 11) Matters arising from Councillor Rosita Page of Harborough District Council
- 12) Correspondence
- 13) Date of next meeting

#### **Part 2 - Exempt Business**

Section 100A Local Government Act 1972

Items in this section are suggested for consideration in the absence of the press and public. If it is the Parish Council's wish that this item should be dealt with in this manner, the following resolution should be passed to comply with the Act:

That, except for those Members present not being Members of this Council, the public and press be excluded from the remainder of the meeting on the grounds that the matters yet to be discussed involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972.

**Katherine Clarke**

**Parish Clerk**

## ULLESTHORPE PARISH COUNCIL

### Minutes of the meeting of Ullesthorpe Parish Council held in Ullesthorpe Memorial Hall on 6<sup>th</sup> February 2017 at 7.45pm

**Present:** Cllr Lesley Chamberlain (Chair), Cllr Alison Cave, Cllr Simon Smith, Cllr Hugh Robertson Smith and Cllr Phil Hague.

**In attendance:** Katherine Clarke (Parish Clerk), Matthew Bills (Harborough District Council) and members of the public.

#### 1. To receive declarations of interest on items on the agenda:

*Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial they should withdraw from the room and not seek improperly to influence a decision about that matter. No declarations were made.*

#### 2. Apologies for absence:

Apologies for absence were received from District Cllr Rosita Page.

#### 3. Neighbourhood Planning (Matthew Bills from HDC):

Matthew Bills (Harborough District Council's Neighbourhood and Green Spaces Officer) attended the meeting and gave an informative presentation on Neighbourhood Planning, followed by a question and answer session. Following the presentation four out of five UPC Councillor's voted to begin the Neighbourhood Planning process for Ullesthorpe. The Clerk will discuss the possible designation area with Matthew Bills. Cllr Robertson Smith will attend a Neighbourhood Planning Networking Event to be held in Uppingham on 21<sup>st</sup> February 2017.

#### 4. Matters arising from the public:

None.

#### 5. To approve and sign the minutes of the meeting held on 5<sup>th</sup> December 2016:

The minutes were accepted and signed as a true record.

#### 6. To approve and sign the minutes of the extraordinary meeting held on 16<sup>th</sup> January 2017:

The minutes were accepted and signed as a true record.

#### 7. Matters arising from the minutes of the meeting held on 5<sup>th</sup> December 2016:

- **Speed device servicing** – Cllr Smith is to clean the front of the device to see if this solves the issue of the device only working intermittently.
- **War Memorial Refurbishment Fund** – The committee has sent a replacement cheque to Cllr Smith for the full amount and asked him to accept the balance of £30.20 for personal expenses, Cllr Smith does not wish to claim any personal expenses. In order to resolve the matter, Cllr Smith will cash the cheque and transfer the balance of £30.20 to UPC to be used against future expenditure relating to the War Memorial.
- **Parish Council Casual Vacancy** – The notice period for advertising the Casual Vacancy has now concluded and no election has been called. The Parish Council have received one expression

of interest in the vacancy from Mr Paul Longhorn. If Mr Longhorn is still willing to accept the position the Clerk will invite him to the next meeting of UPC to be co-opted to the Council.

#### **8. Planning applications:**

- **16/01739/OUT – Outline application for the erection of 24 dwellings - Land South West of Playing Fields, Ashby Road, Ullesthorpe** – The Parish Council does not support the application.
- **16/01829/TCA – Works to trees (fell) – Ivy House, College Street, Ullesthorpe** – The Parish Council has no objections to the application.
- **16/01947/FUL – Demolition of existing concrete barn and erection of a single storey side and rear extension to dwelling – Amos Lodge, Ashby Lane, Ullesthorpe** – The Parish Council has no objections to the application.

#### **9. Financial matters:**

Accounts for payment:

- Ullesthorpe Village Hall – room hire - £150.00
- S Smith – mower fuel additive - £8.83
- The Defib Pad – replacement defibrillator pads - £38.88
- Pestforce – pest control (plating fields) - £300.00
- Griffindale – newsletter printing and distribution - £65.20
- Euromec – mower servicing - £440.43
- Harborough District Council – emptying of dog bins - £88.60
- K Clarke – Parish Clerk salary & expenses - £280.18

The balance on the current account at 5<sup>th</sup> January 2017 is £14,268.94.

The balance on the reserve account at 5<sup>th</sup> January 2017 is £15,303.88.

SAAA Ltd has announced the appointed external auditors for Leicestershire and Rutland will be PKF Littlejohn LLP. The appointment will be effective for the five-year period in relation to accounts for the financial year beginning on 1<sup>st</sup> April 2017.

#### **10. Matters arising from Councillors of Ullesthorpe Parish Council:**

- A pot hole was reported at the junction of Goodacre Road and Lutterworth Road. The Clerk will report to LCC.
- The road sign on Main Street opposite Ashby Road is still damaged. The Clerk will report to LCC.
- A night light outside Palmers Garden Centre has been reported as distracting to drivers. The Clerk will write to Palmers and ask them to either shield or re-direct the light.
- It was noted that the stretch of road between Ullesthorpe and Bitteswell is blighted by littering. Recent communications from Cllr Page have confirmed the resources that are currently employed to deal with street cleansing in the district.

#### **11. Matters arising from Cllr Rosita Page of Harborough District Council:**

Cllr Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

- Cllr Page has raised concerns regarding the condition of Frolesworth Road due to construction traffic with LCC. LCC are looking into the concerns and will update on actions in due course. UPC will monitor the condition of the road whilst construction at the site is ongoing. In the meantime, any resident should report concerns directly to LCC – 0116 305 0001.

**12. Correspondence:**

- Clerks & Councils Direct – January 2017 issue
- Leicestershire Footpaths Association - notice of AGM and annual report
- Magna Park Liaison Group – agenda for meeting to be held on 7<sup>th</sup> February 2017

**13. Date of next meeting:**

The date of the next meeting is Monday 6<sup>th</sup> March 2017 at 7.45pm and will be held in Ullesthorpe Memorial Hall. Members of the public are welcome.

The meeting closed at 10.12pm.

**Signed:**

**Date:**